

# Jobseekers Registration Form

## Compulsory Documentation: Certified Copy of ID

\*NB: For Out-of-Office Registration Drives – Field Workers to confirm true copy of ID if certified copy of ID is not available  
Registered jobseekers are required to verify their details every 12 months. Unverified records may result in de-registration

### 1. Personal Details (Compulsory) (Please indicate with X where applicable)

Title	Mr	Mrs	Ms	Other (Specify)			
Name							
Surname							
Are you a South African Citizen	Yes	No			Marital Status	S	M

### Identity Number (Compulsory)

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### 2. Residential Address (Compulsory) Only complete one Field e.g. either house or Flat or Informal Settlement

#### 2.1. House

House Number						Backyard Dweller	Yes	No
Street Name								
Suburb								

#### 2.2. Flat / Court / Apartment

Number of Flat / Apartment / House in Court								
Number or Name of Block of Flats / Apartments / Court								
Street Name								
Suburb								

#### 2.3. Informal Settlement

Unit Number									
Street Name									
Informal Settlement Name									
Suburb									

Postal Code					
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### 3. Contact Details (Compulsory)

#### 3.1. Jobseekers Details

Cell:									
Alternate Cell:									
Telephone									

#### 3.2. Next of Kin

Name and Surname									

**4. Employment Equity Information** (Please indicate with X)

Race	African	Coloured	Indian	White
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Gender	Female	Male
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Disabled If Yes provide proof	Yes	No
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**5. Educational and Skills Information** (Please indicate with X where applicable)

Language Preference	Eng.	Xhosa	Afr.	Other	
Highest Grade passed			Tertiary Education completed	Yes	No

Skills Profile	
Training Course (s) Completed	
Apprenticeship (s) Completed	
Areas of Work Experience (e.g. cleaning, plumbing, bricklaying, landscaping, data capture, etc.)	
Areas of EPWP Experience (e.g. Early Childhood Development, Home Based Care Giver, Safety at Schools/ on Trains, Labour Intensive Construction, etc.)	

Computer Literacy	Word	Excel	Data Capture	Other
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**6. Additional Information** (Please indicate with X)

Driver's License	Yes	No	Code
Health	Good	Fair	Poor
Are you a recipient of any pension or government grant	Yes	No	
Have you ever been convicted of a criminal offence?	Yes	No	

**7. Job Preference** (Please indicate with X)

Manual / Physical Labour (Area Cleaning / Construction)	Non-Physical Labour (Data Collection / Clerk)	
Are you fit to perform physical labour	Yes	No

**8. Declaration**

I hereby certify that the above information is to the best of my knowledge true and correct

Signature:									
Date:	d	d	m	m	y	y	y	y	

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For Official Use

Fieldworker Name		Copy of ID confirmed (if applicable mark with X)	
Subcouncil Name			
Subcouncil Number	Ward Number	Registration Date	